

## Youth Summer Learning Program Intern

<b>Location:</b>	Chicago, IL
<b>Start Date:</b>	June 4, 2018
<b>Length of Opportunity:</b>	10 weeks
<b>Hours per Week:</b>	35 - 40 hours
<b>Number of Positions Open:</b>	5
<b>Name &amp; Title of Supervisor:</b>	Daniel Kelsey, Youth Services Program Manager
<b>Organization Overview:</b>	World Relief Chicago, in partnership with the local church, envisions the most vulnerable people transformed economically, socially, and spiritually. World Relief Chicago assists with the resettlement of refugees by providing cultural adjustment and employment services, English language training, legal services, and programs for children and youth. Since its establishment in 1980, World Relief Chicago has assisted in the resettlement of over 15,000 refugees, currently providing services to approximately 200 newly arrived refugees annually.
<b>General Function:</b>	The Summer Learning Program Internship is a 10 week internship opportunity designed to allow interns to plan, develop, and lead the Summer Learning Program for approximately 60 refugee students each summer. The Summer Learning Program is a 6-week program designed to help recently-arrived refugee youth adapt successfully to the city of Chicago and the Chicago Public School system. Students develop English skills through participation in community exploration, recreational events, and field trips. Refugee Youth Program interns will work closely with staff to research, plan and implement each day's activities.
<b>Duties:</b>	<ul style="list-style-type: none"><li>• Participate in orientation and training for the youth program</li><li>• Assist youth staff with planning and promoting summer programming during the month of June</li><li>• Implement and lead summer programming in July and August</li><li>• Participate in all program meetings and staff development activities</li><li>• Provide daily documentation/case notes for program participants</li><li>• Lead a small group of students through each day's activities</li><li>• Aid in the distribution &amp; clean-up of materials and snacks</li></ul>

- Assist with transporting students to and from the program site and lead youth on field trips
- Act as a positive role model for refugee youth
- Assist staff with post-program evaluations and feedback and provide general support to the youth program staff

**Knowledge, Skills, & Abilities:**

- Support of World Relief's mission, vision and values statement
- Ability to work well with people of other cultural backgrounds
- Must demonstrate energy and flexibility
- Ability to handle chaos and work well under pressure
- Ability to start and work on projects independently and follow through to completion
- Competent in the use of Microsoft Office
- Ability to communicate clearly, both orally and in writing
- Flexible and motivated team player

**Experience Required:**

- Proven experience and ability to relate well to children and adolescents
- Experience working with youth or adults from other cultures domestically or overseas a plus

**Physical Demands:**

- Ability to lift 25 pounds

**Work Environment:**

- Office located in Chicago, IL
- Various modes of public transportation available
- Workspace may be shared with existing staff

To apply for this position, please send a resume, cover letter and 3 references to both Jeremy Odekerken, Refugee Resettlement Project Coordinator, at [ResetCoordChi@wr.org](mailto:ResetCoordChi@wr.org), and Daniel Kelsey, Youth Services Program Manager, at [dkelsey@wr.org](mailto:dkelsey@wr.org). For further questions or additional information, please contact Daniel at 773-681-8563.