

Preferred Community Program Intern (Health and Wellness)

Location: Chicago, IL

Start Date: Flexible

Length of Opportunity: 3-12 months

Hours per Week: 16-40, depending on availability

Number of Positions Open: 1

Name & Title of Supervisor: Rebecca Larsen- Preferred Communities Program Manager

Summary: World Relief Chicago is a refugee resettlement agency serving newly arriving refugees through intensive case management services, employment services, English language training, health wellness services, immigration legal services, and youth programs.

The internship will be held in the health and wellness department, specifically the Preferred Communities, P.C. program. The preferred communities program is an extended case management services aimed towards assisting especially vulnerable refugees in becoming self-sufficient.

The intern will acquire knowledge of the health needs of refugee individuals by accomplishing health related tasks for our most vulnerable refugees here at World Relief Chicago.

Duties:

- Assist PC staff to conduct a comprehensive intake and enrollment process
- Work collaboratively with refugees and the PC case manager towards meeting individualized goals
- Provide support to PC case manager in file maintenance and general organization
- Assist PC manager in applying for IDHS benefits and social security benefits, medical and mental health referrals, and other necessary documents and services for refugees
- Assist/facilitate educational and support groups for refugees
- Provide advocacy services between clients and community members such as hospital, school officials, and other government and social service providers
- Conduct home visits as part of intensive case management, parental coaching, and outreach services
- Assist Preferred Communities refugees in navigating public transportation to medical appointments
- Assist the PC Case Manager in responding to crises that may arise for refugees

Knowledge, Skills, & Abilities:

- Background knowledge or interest in international and/or humanitarian affairs
- Ability to take direction and work on projects independently and to deal with problems promptly and efficiently
- Competent in the use of Microsoft Office
- Refined oral and written communication skills
- Flexible and motivated team player

Experience Preferred:

- Experience working in a cross-cultural setting preferred
- Coursework or degree in International Studies, Social Work, Political Science or other fields related to refugees and/or immigrants preferred

Experience Required:

- Criminal background check clearance prior to start date of internship
- Valid driver's license with a clean driving record required
- Support of World Relief's Mission, Vision and Values

Work Environment:

- Office located in the Albany Park neighborhood of northwest Chicago, where over 35 languages and cultures are represented
- Accessible by public transportation
- Workspace may be shared with existing staff

To apply, please send cover letter and resume to: rlarsen@wr.org